

VCU School of Education Grant Writing Workshop



Virginia Commonwealth University School of Education Alumni Council

WHEN: Saturday, Jan. 10, 2009

WHERE: VCU, Student Commons
Richmond Salons

TIME: 10:30 AM — 4:00 PM

**A BOXED LUNCH WILL BE
PROVIDED**

COST: \$100 REGISTRATION FEE
(Please make checks payable to
the VCU School of Education)

NO REFUNDS

SPACE IS LIMITED TO 75
PARTICIPANTS — RESERVE YOUR
SPACE NOW BY SENDING THE
ATTACHED REGISTRATION FORM
AND CHECK TO THE ADDRESS
BELOW:

Make plans to join us for a unique Grant Writing Workshop sponsored by the VCU School of Education Alumni Council. Unlike other grant writing trainings, this workshop is **designed specifically for K-12 educators** interested in seeking grant opportunities for their classroom, school, or school division. The featured presenter for this workshop is Susan Dandridge, Grants Coordinator for Chesterfield County Public Schools.

The workshop will focus on:

- Designing a grant-eligible program
- Components of a grant application
- Developing a competitive statement of need
- Program Planning—Goals, Objectives, Budget, and Evaluation
- Interpreting a Request for Proposals
- Differing types of funding sources
- Where to find funders — beyond Google

Virginia Commonwealth University
School of Education Alumni Council
Oliver Hall Room 2090
1015 West Main Street
P.O. Box 842020
Richmond, VA 23284-2020
ATTENTION: Dr. Dale Kalkofen, Grant Workshop Chair



Phone: 804.828.3382

Fax: 804.828.1323

Questions? Email Grant Workshop Chair:

Dr. Dale Kalkofen: dr.dale_kalkofen@ccpsnet.net

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School of Education Alumni Council**

Virginia Commonwealth University is an equal opportunity, affirmative action university providing access to education and employment without regard to age, race, color, national origin, gender, religion, sexual orientation, veteran's status, political affiliation or disability.

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Virginia Commonwealth University School of Education Alumni Council

Name: _____

Address: _____

City/State/ZIP: _____

Home Phone Number: _____

Email: _____

School Division: _____

School: _____

Position: _____

RESERVE YOUR SPACE NOW!

REGISTRATIONS WILL BE ACCEPTED THROUGH JANUARY 5.

PLEASE MAKE YOUR \$100 REGISTRATION FEE CHECK OUT TO
VCU School of Education

**PARKING IN MAIN STREET PARKING DECK
(NEAR THE STUDENT COMMONS)**

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